

**PERSONNEL AND TRAINING BUREAU  
TRAINING DIVISION**

**NOTICE**

12.1.1

January 7, 2014

**TO:** All Concerned Commanding Officers

**FROM:** Commanding Officer, Training Division

**SUBJECT:** FBI NATIONAL ACADEMY

Applications are now being accepted from all lieutenants for the 2015/2016 sessions of the FBI National Academy. The program will be conducted at the FBI National Academy in Quantico, Virginia, for ten consecutive weeks. Candidates who are selected to attend this prestigious law enforcement training program will continue to receive their regular salary from the City. The FBI will provide travel and per diem expenses while attending the academy.

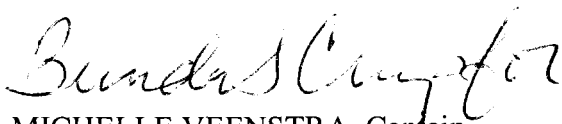
**Note:** Any candidate who promotes to the rank of Police Captain within six months prior to his/her designated session will be replaced by an alternate from the available pool of candidates.

**MINIMUM REQUIREMENTS:** The FBI National Academy has a weight standard measured by body fat percentage. That standard is 24% or less body fat for men and 29% or less body fat for women. Candidates who do not meet the minimum requirements will not be considered for participation in the FBI National Academy.

**APPLICATION:** The application consists of an Employee's Report (Form 15.7), a Transfer Application Data Sheet (Form 15.88), and a copy of the applicant's **promotional** TEAMS Report. **The original plus five (three-hole punched) copies of the completed application must be submitted to the Training Coordination Unit, Training Division (TD), no later than February 7, 2014.**

If there are any questions regarding the application process, please contact Officer Lloyd Johnson, FBI National Academy Coordinator, Training Coordination Unit, TD, at (213) 485-3161.

APPROVED:



MICHELLE VEENSTRA, Captain  
Commanding Officer  
Training Division



STEPHEN R. JACOBS, Deputy Chief  
Chief of Staff  
Office of the Chief of Police

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